

SMHP Council Employment Subcommittee
January 15, 2025

IN ATTENDANCE: Don Hughes; Michael Stepansky; Kim Anderson; Amelia Dillon; Steve LaMaster; Val Comerford; Jon Delman; Tom Coppinger

1. Presentation of Clubhouse Dashboard(s)

- Many clubs lost their Employment/Education Staff and have had turnover among program directors – staff are struggling with having never done reported before.
- Recommendation for DMH to explore the importance of benefits – how did people make a decision to get off benefits? What happens 6 months later?
- Contract Monitoring Dashboard
 - a. The clubhouse contract monitoring dashboard includes new data on Action Plan goals. Est. 72% of members have goals reported. DMH understands there is a difference between have Action Plans written and having Action Plans reported. Clubhouses now report action plan domains in addition to the action plan start date, giving visibility into the goals members have. Data is point in time.
- DMH has re-released the monthly employment/education report for clubhouses.
 - a. The report includes a breakdown of the employment statuses of members at a statewide level for the reporting month and prior month, lists of missing data, and the number of active TE positions.
 - b. An additional view was shared, including a breakdown by age, race, gender, area, and clubhouse for: 1) members employed; 2) members enrolled in any type of education; 3) members' hourly wage; 4) members' weekly hours. Data is retrospective to the previous reporting month.
- Reporting/training needs:
 - a. Could Mary Merrill create a how-to video for reporting?
 - b. Vinfen has created a job-aide
 - c. Riverside – Eric Quist could support a training for new clubhouse directors and SEE staff on data reporting.
 - d. Could the MCC sponsor a PAID/TE-Development training?
 - e. Survey clubhouses on training needs?
 - f. DMH to clarify if there is a “drop dead” reporting date for clubs so data will be included in next month’s report.

2. Membership

- a. Don to send out active membership list, with “wishlist” for prospective members.
- b. Interest in growing the subcommittee membership, but in keeping the overall number manageable.
- c. Recommendation to update the subcommittee mission/vision after recruiting new members